

ROLE PROFILE FOR VESSEL TRAFFIC SERVICES OPERATOR

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| Job Title: | Vessel Traffic Services Operator (VTSO) |
| Status: | Permanent Contract after 12 month probationary period |
| Position in organisation: | Reporting to the Marine Supervisor |

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| <p>Scope:</p> | <p>A flexible multi skilled marine role as a VTS Operator.</p> <p>Working as part of a self-relieving, interdependent team of VTS operatives</p> <p>Working as a key team member within a team of Pilots, Marine Operatives and Shipping Desk to deliver timely and accurate information and responses to developing and dynamic situations.</p> <p>Surveillance and monitoring of vessels in the VTS area by RADAR, AIS, CCTV and VHF for safe navigation and protection of the environment.</p> <p>Input information into the ports vessel booking system (Vessel traffic management information system – currently Klein)</p> <p>Ensure compliance by all craft with relevant SOP's & Legislation</p> <p>Accept and amend vessel bookings submitted by customers.</p> <p>Use all appropriate methods of communication to liaise with vessels and agents to obtain information on movements of vessels. To receive and respond to enquiries from port users, officials and other stakeholders.</p> <p>Keep one-self fully appraised of unusual or potentially dangerous situations as they develop by proactive monitoring of vessel traffic by radar, AIS and VHF radio.</p> <p>Exercise good judgement in the escalation of issues to the Marine Supervisor or on-call Harbour Master (HM).</p> <p>Plan the timely and efficient allocation of pilots to vessels.</p> <p>Maintain a close liaison with the Marine teams to ensure the position of the pilot launches is monitored and all are kept advised of the weather and boarding conditions at the various pilot boarding areas.</p> <p>Maintain a good understanding of the Notices to Mariners, Bye Laws and the Pilotage Directions. To inform the on-call HM if such guidelines or directions are not followed.</p> <p>Undertake such training as required and directed by the Harbour Master to ensure competence is achieved and maintained in accordance with national Standards for VTS personnel.</p> <p>General leadership, supervision and organisation to effectively communicate with the marine operatives, tugs, pilots and shipping desk staff.</p> <p>Must be able to act without direct supervision.</p> <p>Able to interrogate and keep abreast of changes to vessel movements and services as per the Kleinport shipping database.</p> <p>Clear and effective report writing</p> <p>Keep up to date knowledge and sign-off with the QPULSE safety database and assist with safety amendments.</p> |
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| Qualifications, skills and expertise | <p>STCW - Officer of the Watch (Unlimited).</p> <p>Clear, concise communicator with ability to liaise with personnel and outside bodies at all levels.</p> <p>Able to work as part of a team but also using own initiative to take command of situations effectively, efficiently and calmly.</p> <p>Willingness to work a shift pattern. Also, flexibility with regards to duties and working hours is essential</p> <p>Good working knowledge of port operations</p> <p>VTS training to the standard of V103/1 or ability to be achieve same. This training if not already achieved will be provided.</p> <p>Not essential qualifications but a distinct advantage: Supervisory management training courses</p> |
| Experience | <p>Essential: Knowledge of Port and VTS operations.</p> <p>Team management and leadership experience</p> |
| Leisure users | <p>Ability to liaise and communicate with leisure users of the river and bay.</p> |
| Training | <p>All relevant training and certs in date</p> |
| Risk Management | <p>There is potential for major accidents / incidents which could threaten life and property</p> <p>Such incidents could cause considerable damage to the local communities, the economy and the environment.</p> <p>Have full knowledge of duties and responsibilities as defined in the Dublin Port Emergency Plan.</p> |
| Co-ordination | <p>Excellent co-ordination skills to manage the work load</p> |
| Safety equipment | <p>An understanding of all safety equipment</p> |
| TOP ACCOUNTABILITIES | |
| <p>Management and leadership skills</p> <p>Ability to control the traffic within the jurisdiction using standard marine vocabulary and appropriate message markers</p> <p>Ability to use apply assertiveness in a graduated and appropriate manner</p> <p>Excellent problem solving skills</p> | |
| BARRIERS TO SUCCESS IN ROLE | |

- Shipping movements not controlled in a safe manner.
- Poor communication to internal or external customers.
- Inability to communicate with the marine operative team, marine supervisor, pilots, VTS and harbour master team